

Employment Ready

Welcome to ARC, we're so glad you're here! We're here to help you find employment & stable income.

Do you have proper Identification?

ARC can provide you with a letter of residency. Listed below are places in the Athens, Ga area that can help you with getting proper Identification.

Birth Certificates

Athens Clarke County Health Dept.
345 Harris St
Athens, Ga
706-389-6921
www.publichealthathens.com

Social Security Card

Social Security Administration Office
1650 Prince Ave
Athens, Ga
866-964-3294
www.ssa.gov

Clarke County Probate Court

325 E. Washington St
Athens, Ga
706-613-3320
www.accgov.com/probatecourt

Driver License or Identification card

GA Dept. of Driver Services (Closed on Mon.)
1505 U.S. 29
Athens, Ga
706-552-4427
www.dds.georgia.gov

Voter Registration/Voter I.D.

ACC Board of Elections
155 E. Washington St
Athens, GA
706-613-3150
www.accgov.com/160/Elections-Office

Sparrows Nest- FREE, need letter of residency

745 Prince Ave
Athens, Ga 30606
706-549-6693
Contact: Jamie, Mon 9-5PM, Wed 9-3PM
www.sparrowsnestathens.org

Do you have a resume?

One way to help build your resume is to put in a "Staff Request" to set an appointment with a team member. We can help in assisting you in typing, printing and emailing your resume. Also in Unit 265 at the Men's Center and in the Dining room in the Front house of the Women's Center our residents have access to a community computer if they wish to type their own resume. You can follow the resume format on Google Docs. In addition to our own site assistance there are places that will help with job search as well as typing, printing and sending out resumes. They are as follows:

Goodwill Career Center

4070 Lexington Road
Athens, Ga
706-395-1558

AND/OR

Georgia Dept. of Labor

150 Evelyn C Neely Dr
Athens, Ga
706-583-2550

Are you a felon or do you have a criminal history?

We have a list of Felon Friendly Employers if needed. Please check out www.helpforfelons.org for lots of useful information for felons, including lists of felony-friendly employers, housing search advice, legal info, and many other resources!

Local staffing & temp agencies can also be helpful! They are listed below:

People ready (ONLINE)

1054 Baxter St
 Athens, Ga
 706-353-2553

www.peopleready.com

Express Employment (ONLINE)

824 Hawthorne Ave
 Athens, Ga
 706-510-3666

www.expresspros.com

BOS Staffing

651 W. Broad Street
 Athens, Ga
 706-353-3030

www.bosstaff.com

Kelly Services

3190 Atlanta Hwy
 Athens, Ga
 706-369-7221

www.kellyservices.com

Staff Zone

1054 Baxter St
 Athens, Ga
 706-850-2270

www.staffzone.com

Randstad

196 Alps Rd #1
 Athens, Ga
 706-548-9590

www.randstadusa.com

GSI Jobs

8771 Macon Hwy
 Athens, Ga
 706-353-4335

www.gsicorp.com

Axiom Staffing

1001 McClure Industrial Dr
 Jefferson, Ga
 706-387-1068

www.axiomstaffing.com

ETCON Inc.

435 Hawthorne Ave #800
 Athens, Ga
 706-549-9302

www.etcon.net

Sizemore

999 Baxter St
 Athens, Ga
 706-548-4844

www.sizemoreinc.com

2nd Step Staffing

102 Cloverleaf Circle
 Jefferson, Ga
 706-215-7333

no website

Some other ways of looking for employment are online job sites or web links that will assist you in filling out applications or posting resumes.

1. www.monster.com
2. www.snagajob.com
3. www.indeed.com
4. www.ZipRecruiter.com
5. www.jobs.com
6. www.crossroadcareers.com
7. www.linkup.com
8. www.simplyhire.com
9. www.athensga.craigslist.org
10. www.dol.ga.gov
11. www.facebook.com/INeedADamnJob/
12. <https://investathensga.com/>
13. www.goodwillng.org/find-a-career/career-connector/
14. Facebook Group: Athens Service Industry

Do you have reliable transportation?

Athens Transit (City Bus): Located on the work ready board there is bus route information; bus routes, maps, pick-up/drop-off times, locations cost. If you need any assistance, please get with a staff member.

Bike Athens (Donated Bikes): Once residents are here for a minimum of 2 weeks they can request a bike, and they must fill out and sign a bike contract and include their height and weight. If you would like more info please get with a staff member.

Networking!

Asking other residents at Acceptance Recovery Center & your recovery family where they may work, places that they have worked, or places that they have heard are hiring. This is a more personal way to get a job. Knowing someone who knows managers or employees at a business is a great way to get your foot in the door. Some of our residents even have their own businesses where they are looking to hire!

[Second Chance Employers:](#)

Please click on the link above to access names and numbers of local Athens employers who are Second chance employers.

Acceptance Recovery Center Website

A lot of this information like bus routes, felon friendly list & a sample resume can be found on our website at www.arc-ga.org. Click on the “Community” tab at the top right of the page & drop down to “Resources”.