

Social Security Administration

Contact Info: Tel:(866)964-3294

Required Info/Documentation: (You must present original documents or copies certified by the agency that issued them. We cannot accept photocopies or notarized copies. All documents must be current (not expired). We cannot accept a receipt showing you applied for the document. Provide one document for each area. One document may be used for more than one area for example a US passport would qualify for 2 of the below areas.) If you are applying for a replacement just provide proof of citizenship and Identity.

- [Citizenship: US Birth Certificate or US Passport
- [Proof of Age: Birth Certificate (if unavailable provide one of the following 3: (1) religious record made before age 5 showing your date of birth, (2) US hospital record of birth, (3) US passport)
- [Proof of Identity: US driver license, State issued non-driver identification card, or US passport (if these are unavailable provide one of the following 4: (1) Employee Identification card, (2) school identification card, (3) health insurance card, (4) US military ID card)

Office Hours: Monday and Tuesday 9am-4pm, Wednesday 9am-12pm, Thursday and Friday 9am-4pm, Saturday and Sunday Closed

Steps:

1. Anyone age 12 or older requesting an original Social Security number must appear in person for an interview. We will ask for evidence to show you do not have a Social Security number.
 - a. Set up an in-person interview if needed by calling 1-866-964-3294 (this is only if you have never received a social security number)
2. Gather the needed documentation above.
3. Fill out and print application for social security card, available at www.socialsecurity.gov
4. Take-in or mail filled out form and documentation to 1650 Prince Avenue, Athens, GA 30606

Address: 1650 Prince Ave, Athens, GA 30606

Directions:

1. Head north on Honeysuckle Ln toward W Broad St 315 ft
2. Turn right onto W Broad St 82 ft
3. Turn left onto King Ave 0.4 mi
4. Turn left onto Belvoir Heights 0.3 mi
5. Continue onto Normal Ave 0.2 mi
6. Turn right onto Oglethorpe Ave 43 ft
7. Turn left onto Buck Rd 0.1 mi

8. Buck Rd turns slightly right and becomes Conard Rd 282 ft
9. Turn left onto Prince Ave Destination will be on the right 0.2 mi